



PO Box 358
Greenview, IL 62642
Phone: 217-968-5314/Fax: 217-968-7016
Email: gviewclerk@gmail.com
Website: thevillageofgreenview.com

Dear Resident,

Below please find our water billing cycle information and policies. Village Hall hours are Monday, Wednesday, Thursday, Friday 9-5 pm, closed on Tuesday, Saturday, Sunday. Deposits can be made using cash, check or credit/debit card. If using cash/check you can drop your deposit and paperwork in the night deposit box at the back of Village Hall. If paying deposit by debit/credit card it must be done in person during business hours. To make a monthly water bill payment, you can pay by phone at 217-963-5004, on-line at our website thevillageofgreenview.com, or in person during business hours, or sign up for automatic withdrawal from checking or savings.

Here's how the process works, please note that the dates below are if they fall on a business day, if not they will be completed the following business day.

Billing Cycle

- Meters are read on the 15th of each month
- Bills are printed on the 5th of each month
- Bills are mailed on the 6th of each month
- Bills are due on the 30th of each month
- Late fees assessed on the 1st of each month
- Disconnect notices sent out on the 5th of each month
- Please note that our water readings are always a month behind. IE: Meter read on 5/15 will be for water used from 4/15-5/15 and due on 06/30.

Policies

- An application and \$50 deposit must be paid at Village Hall before water will be turned on.
- Any vacant properties will be charged the minimum of \$20 if water is still turned on
- Water will be shut off if not paid by date listed on disconnect notice, and bill will have to be paid in full to be reconnected. Payments received after 1 pm will be turned on the following business day.
- There is a \$100 reconnect fee.
- Late fees of 10% are charged on the first of the month if bill not paid

Please note that these policies will be strictly enforced to keep everyone current. We will work with you for special circumstances, as we know sometimes things happen beyond our control. Please just call the above number to make arrangements.

If you have any questions, please feel free to call 217-968-5314.

Thank You,
Water Department

Police Department/106 E Washington
217-968-5314

President: Kevin Curry
Clerk: Monica Brumm
Treasurer: Jerry Cottingham

Water/Maintenance Department/145 E Adams
217-968-7016

Trustees: Sara Heavner, Patrick Feagans
Norman Hofmann, Roy Lee
Raymond VanCleve, Joseph Wohler